



ROBERT B. TAYLOR  
Chief Probation Officer

## COUNTY OF LOS ANGELES PROBATION DEPARTMENT

9150 EAST IMPERIAL HIGHWAY – DOWNEY, CA 90242

(562) 940 – 2501



September 29, 2009

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

# ADOPTED

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

66-A

SEPTEMBER 29, 2009

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER

Dear Supervisors:

**ADOPT A LETTER OF INTENT TO SUPPORT THE COUNTY'S PARTICIPATION IN  
THE DISPROPORTIONATE MINORITY CONTACT (DMC) SUPPORT PROJECT  
ADMINISTERED BY THE CORRECTIONS  
STANDARDS AUTHORITY (CSA)**

**(ALL SUPERVISORIAL DISTRICTS) (3 VOTES)**

**SUBJECT:**

The County of Los Angeles Probation Department (Probation) is requesting that your Board adopt a Letter of Intent to support County's participation in the Disproportionate Minority Contact (DMC) Support Project.

**IT IS RECOMMENDED THAT YOUR BOARD:**

Adopt a Letter of Intent (Attachment I) to support the County's participation in the DMC Support Project.

**PURPOSE/JUSTIFICATION OF RECOMMENDATION**

The purpose of the recommended action is to adopt a Letter of Intent to support the County's participation in the DMC Support Project. Formula Grant Funds made available through this program will be used to strengthen existing Disproportionate Minority Contact Technical Assistance Project (DMC-TAP) activities. The primary focus of the DMC-TAP is to develop strategies and recommendations that addresses the over-representation of minority youth who come into contact with the juvenile justice system at all points (from arrest through confinement) relative to their numbers in the

general population. The program is designed to assist Probation in understanding and identifying DMC and to equip the Department with the tools and resources needed to provide leadership in developing and/or strengthening community-based DMC-TAP reduction activities.

Up to \$100,000 per project will be awarded this year, with the possibility of second and third year funding should Congress appropriate funds and the project continues to demonstrate effectiveness.

On October 31, 2006, the Board adopted a resolution to support the County's participation in Phase I of the DMC-TAP, and authorized the Chief Probation Officer to accept grant funds awarded from CSA in the amount of \$150,000 for the first year Phase I grant period of January 1, 2007 to December 31, 2007, \$175,000 for the subsequent Phase II 12-month period and \$200,000 for Phase III, and final 12-month period for a total of \$525,000 in grant funding.

On November 15, 2006, CSA awarded the Probation Department \$150,000 for the Phase I grant period. Phase I funds were used to identify infrastructure needs within the department (e.g., DMC staff and/or resources needed to implement and improve data collection and analysis efforts). Specifically, Phase I objectives were as follows: 1) determination if DMC exists at key Departmental Decision/Contact Points based on the "Relative Rate Index" (RRI); 2) considering internal and external factors contributing to DMC; 3) recommending, for those Decision/Contact points greatly influenced by the Department, solutions to reduce or eliminate overrepresentation of certain segments of the general population; 4) developing a plan to engage juvenile justice stakeholders in seeking system changes for those Decision/Contact Points where Probation has minimal or no influence concerning the outcome and; 5) making recommendations concerning changes to existing automated systems to better track, monitor and analyze activities at Departmental Decision/Contact Points.

On October 16, 2007, the Board adopted a resolution to support the County's participation in Phase II of the DMC-TAP. In November of 2007, CSA awarded the Probation Department \$175,000 for the Phase II grant period. Phase II funds were used for contracting with an expert consultant to facilitate stakeholder collaboration and to assist in developing DMC reduction strategies. Specifically, Phase II objectives were as follows: 1) determination at which internal decision points there is the greatest potential and need for DMC reduction; 2) utilization of alternatives to detention in appropriate cases as a strategy for DMC reduction; 3) developing a plan that includes stakeholders in system-wide DMC reduction efforts; 4) completion of community data



analysis to identify DMC patterns and 5) improving data collection at all points to capture statistics relevant to DMC.

In November 12, 2008, the Board adopted a resolution to support the County's participation in Phase III of the DMC-TAP. In March 2009, CSA awarded the Probation Department \$200,000 for the Phase III grant period. Phase III funds are currently being used to continue the County's efforts in developing DMC-TAP reduction strategies by supporting implementation of the DMC reduction plan developed in Phase II.

If awarded, DMC Support Project grant funds will continue the County's efforts in developing DMC-TAP reduction strategies by supporting implementation of the DMC reduction plan developed in Phase II and implemented in Phase III.

#### Implementation of Strategic Plan Goals

The recommended action support the Countywide Strategic Plan Goal #1 Operational Effectiveness; and Goal #5 Public Safety.

#### **FISCAL IMPACT/FINANCING**

If awarded, the grant funding for the DMC Support Project will be \$100,000 for the period of January 1, 2010 through December 31, 2010. Funding is contingent on legislative funding. There is no net County cost (NCC) match requirement.

#### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Probation plans to submit this application prior to the October 5, 2009 deadline. A letter of intent from the County's Board of Supervisors must be submitted to CSA as part of the grant application process. The Letter of Intent must state that if funds are awarded, a Board of Supervisors' resolution will be submitted by the start of the grant (January 1, 2010).

#### **IMPACT ON CURRENT SERVICES**

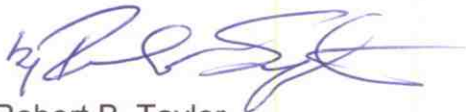
If awarded, the DMC Support Project grant funds will support further implementation of the DMC reduction plan developed in Phase II and implemented in Phase III.

The Honorable Board of Supervisors  
September 29, 2009  
Page 4

**CONCLUSION**

Upon approval by your Board, it is requested that the Executive Officer/Clerk of the Board send the adopted Board Letter and an original signed Letter of Intent to: Probation Department, Attention: Tasha Howard, Director, Contract Management Division, 9150 E. Imperial Hwy Downey, CA 90242

Respectfully submitted,



Robert B. Taylor  
Chief Probation Officer

RBT:th

Attachment

c: Executive Officer, Board of Supervisors  
Acting County Counsel  
Chief Executive Office



ROBERT B. TAYLOR  
Chief Probation Officer

## COUNTY OF LOS ANGELES PROBATION DEPARTMENT

9150 EAST IMPERIAL HIGHWAY — DOWNEY, CALIFORNIA 90242

(562) 940-2501

Attachment I



September 29, 2009

Shaline Hunter, DMC Coordinator  
California Department of Corrections and Rehabilitation  
Corrections Standard Authority  
600 Bercut Drive  
Sacramento, CA 95811

Dear Ms. Hunter:

### RE: DISPROPORTIONATE MINORITY CONTACT (DMC) SUPPORT PROJECT

This serves as a letter of intent to provide a resolution from the County of Los Angeles Board of Supervisors to the Corrections Standards Authority (CSA) for the Disproportionate Minority Contact (DMC) Support Project. If awarded, the County of Los Angeles Probation Department intends to obtain approval of the required resolution from its Board of Supervisors and forward it to CSA prior to the start of the grant period.

This letter of intent was on the 29<sup>th</sup> day of September, 2009, adopted by the Board of Supervisors of the County of Los Angeles and ex officio the governing body of all other special assessment and taxing districts, agencies and authorities for which Board so acts.



SACHI A. HAMAI, Executive Officer-  
Clerk of the Board of Supervisors of  
The County of Los Angeles

By Lachelle Smithman  
Deputy

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2- Letter of Intent\_DMC Support Project.doc